

**Willow Homes Association  
Board of Directors Meeting – May 14, 2008**

**Present:** Michele Maley, John Anthony, Jerry Pfile, Michelle Portelli, Chris Slessor, Tom Smyczynski, Jeff Slack

**Absent:** Gunter Eссор

**Overview:**

This was the first board meeting for three new members: Michelle Maley, Jeff Slack and Chris Slessor. The current board members provided an agenda / handout to the new members that detailed the up-to-date Treasurers report, contact listing, and a listing of on-going items that need attention in the next 6 months.

**Election of Association Officers for the 2008/2009 year:**

No incumbent officers expressed a desire to continue in their current responsibilities, and the floor was opened to nominations. The following people volunteered and were elected by the board for the next year: Michele Maley - President, Michelle Portelli - Vice-President, Jeff Slack - Secretary, and Chris Slessor – Treasurer.

**Minutes:**

**Sandwich Boards**

Michelle Maley suggested the purchase of sandwich boards for notices to be displayed strategically for upcoming Association events. She has located some vendors and compiled features and pricing. The board approved the purchase of 4 sandwich boards.

**Directory**

The 2008 directory is at the printer, with mailing to be completed in June. It was suggested that we delete the listing of members who are delinquent in their dues. The board voted to continue the listing for this printing. There was a discussion about the need to print a directory, with the listing being posted on the Association website instead. The discussion was tabled until a later date.

**Picnic**

Discussion was held on the picnic, with August 16<sup>th</sup> designated as the date. It was suggested that the possibility of a landscaping/flower display prize be awarded to three homes in the association. Suggested prizes were gift cards to Lowe's, with the prizes awarded at the picnic. Suggestions were approved. There are also volunteers willing to help with picnic, and Michelle Portelli will coordinate the picnic effort.

**Tree Project**

John Anthony advised the Board of the tree planting project along Hanford at Willow Creek. A total of 12 trees are to be planted ( Bradford pears) with a total project cost of approximately \$4000, with reimbursement of half the cost by the Township. John volunteered to be the point man with the landscaper (Crimboli) for tree placement, and also with Township for the reimbursement. Approval by the Board.

**Website**

Jeff Slack was asked to contact the webmaster about website fees and approvals, and to get it back on-line. The website was currently dormant and it was arranged by Michelle Maley to update the contract with the web provider, with the website back online Friday May 16<sup>th</sup>.

**Willow Homes Association**  
**Board of Directors Meeting – May 14, 2008**

**Association Bank Account**

The new Secretary was directed to write a letter to National City Bank updating the bank records and authorizing the incoming President and Treasurer to sign checks in the Association name. All on-going records of the Association business were transferred to the new Board Officers.

**Ford Road Entrance**

John Anthony advised the board as to the condition and proposed painting of the sign at the Ford Rd entrance, and the bench on Hanford at the bridge. He volunteered to solicit bids for the painting of the sign. It was suggested that John compile the bids and award the contract based upon his findings. The board approved this measure.

John also reported on the effort to obtain electricity and water service at the Ford Rd. entrance. These discussions are continuing with the Township.

**Secretary's Report**

The minutes from the March BOD meeting were submitted and approved. .

**Insurance:**

The insurance agency is to be contacted by Jeff Slack and updated with the new Officers names.

**Treasurers Report**

1. Cash on hand as of May, 2008:           \$35,256.68
2. There are 45 delinquent members owing delinquent dues. Total outstanding is \$5921.50. Eight liens are on file as of this date.

The issue of delinquent dues and liens was discussed for the benefit of the new Board members, with no further action taken.

Respectfully submitted.